

Agenda for a meeting of the Keighley Area Committee to be held on Thursday, 19 October 2017 at 6.00 pm in Council Chamber - Keighley Town Hall

Members of the Committee – Councillors

CONSERVATIVE	LABOUR	THE INDEPENDENTS	INDEPENDENT
Ali Brown Mallinson BM Smith	M Slater Bacon Farley	Hawkesworth	Morris

Alternates:

CONSERVATIVE	LABOUR	THE INDEPENDENTS	INDEPENDENT
Gibbons Miller Poulsen Rickard	Pullen Abid Hussain Lee	Naylor	

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

Decisions on items marked * are not Executive functions and may not be called in under Paragraph 8.7 of Part 3E of the Constitution.

From:

To:

Parveen Akhtar

City Solicitor

Agenda Contact: Jane Lythgow

Phone: 01274 432270

E-Mail: jane.lythgow@bradford.gov.uk

A. PROCEDURAL ITEMS

1. ALTERNATE MEMBERS (Standing Order 34)

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

2. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) *Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) *Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) *Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) *Officers must disclose interests in accordance with Council Standing Order 44.*



3. MINUTES

Recommended –

That the minutes of the meeting held on 14 September 2017 be signed as a correct record (previously circulated).

(Jane Lythgow – 01274 432270)

4. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Jane Lythgow - 01274 432270)

5. PUBLIC QUESTION TIME

(Access to Information Procedure Rules – Part 3B of the Constitution)

To hear questions from electors within the District on any matter this is the responsibility of the Committee.

Questions must be received in writing by the City Solicitor in Room 112, City Hall, Bradford, BD1 1HY, by mid-day on Tuesday 17 October 2017.

(Jane Lythgow - 01274 432270)



B. BUSINESS ITEMS

6. LAYCOCK LANE AND CHAPEL ROAD - OBJECTION TO TRAFFIC REGULATION ORDER (TRO) 1 - 8

The Strategic Director, Place, will present a report (**Document “J”**) which sets out a single objection to the Traffic Regulation Order (TRO) to introduce no waiting at any time restrictions on Laycock Lane and Chapel Road, Laycock, Keighley.

Recommended –

(1) That the objection to the proposals (as shown in Drawing No. TDG/THN/013534/TRO-1A attached as Appendix 1 to Document “J”) be overruled and that the TRO be sealed and implemented as advertised.

(2) That the objector be advised accordingly.

(Environment and Waste Management Overview and Scrutiny Committee)

(Simon D’Vali – 01274 432100)

7. LOCAL HIGHWAY MAINTENANCE - DEVOLUTION UPDATE & FUNCTION OVERVIEW 9 - 28

The Strategic Director Place submitted a report (**Document “K”**) which details how the Planning, Transportation & Highways service currently manages the Local Highway Maintenance (LHM) function and allocates resources.

The report also updates the committee with regard to current operations being undertaken on the network and the indicative costs of works undertaken in the current financial year.

Recommended –

(1) That the Keighley Area Committee notes the current operational methods adopted for Local Highway Maintenance.

(2) That the Keighley Area Committee notes the costs to date for the 2017/18 financial year.



- (3) That the Keighley Area Committee notes the list of completed and proposed CAT3 works as shown in Appendix 5 to Document “K”.
- (4) That the Keighley Area Committee notes the number/percentage of gullies cleaned within the constituency as shown in Appendix 6 to Document “K”.

(Environment and Waste Management Overview and Scrutiny Committee)

(Andy Fisher – 01535 618297)

8. YOUTH OFFER - KEIGHLEY AREA

29 - 92

The Strategic Director Place will submit a report (**Document “L”**) which informs the Area Committee of the progress made in relation to the establishment of the new Youth Offer across the Bradford District and the contribution of the Youth Service to delivering the 5 Key Elements in the Keighley Area.

Recommended –

1. Keighley Area Committee notes the achievements of the Youth Offer Working Group, and the Youth Sector as a whole, as outlined in the Action Plan (Appendix A to Document “L”) and receives a further update in respect of this work in 12 months time.
2. Keighley Area Committee considers and comments on the shared direction of travel and of the continued commitment from the Youth Sector to work together, and to do things differently.
3. Keighley Area Committee notes the work already undertaken around Youth Voice and commits to formalising Youth Voice arrangements in respect of the Keighley Area Committee work plan for 2017-18.

(Children’s Services Overview and Scrutiny Committee)

(Jonathan Hayes - 01535 618008)



9. KEIGHLEY NEIGHBOURHOOD POLICING TEAM

93 - 102

The Strategic Director Place will submit a report (**Document “M”**) which gives an update of work undertaken by the Keighley Neighbourhood Policing Team to address the “Safer Communities” priorities within the Keighley Area Ward Plans for 2016/17.

Recommended –

- 1. Keighley Area Committee notes the work undertaken by the Keighley Neighbourhood Policing Team from April 2016 to July 2017 that contributed to addressing priorities within the Ward Plans for the Keighley Area.**
- 2. Keighley Area Committee notes the positive partnership working that has been established between the Police, Elected Members, Parish and Town Councils, Bradford Council Officers, community organisations, volunteers and residents within the Keighley Area.**

(Corporate Overview and Scrutiny Committee)

(Jonathan Hayes - 01535 618008)

10. KEIGHLEY AREA WARD PLANS 2017-18 UPDATE

103 -
120

The Strategic Director Place will submit a report (**Document “N”**) which outlines the work of the Keighley Area Co-ordinator’s Office in the period April to September 2017 to support Ward priorities within the Keighley Area Ward Plans 2017-18.

Recommended –

That the work of the Keighley Area Co-ordinator’s Office in the period April to September 2017 to support Ward priorities within the Keighley Area Ward Plans 2017-18 be noted.

(Corporate Overview and Scrutiny Committee)

(Jonathan Hayes - 01535 618008)



11. **COMMUNITY ENGAGEMENT ACTIVITIES APRIL - SEPTEMBER 2017**

121 -
134

The Strategic Director Place (**Document “O”**) which provides information about community engagement activities undertaken by Keighley Area Co-ordinator’s Office during April - September 2017.

Recommended –

That Keighley Area Committee notes the constructive engagement with a wide range of the public undertaken through community engagement activities by Keighley Area Co-ordinator’s Office in the period April - September 2017.

(Corporate Overview and Scrutiny Committee)

(Jonathan Hayes - 01535 618008)

THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER

